



NORTH CENTRAL EMS CORPORATION, DBA SAVVIK BUYING GROUP
56 33RD AVE S, PMB 344 ♦ ST. CLOUD, MN 56301 ♦ 888-603-4426 ♦ 320-295-7098 (fax)
OFFICE@SAVVIK.ORG ♦ WWW.SAVVIK.COM

GROUP MEMBERSHIP GUIDELINES

- 1.) The joining organization will provide the Savvik Buying Group with a single point of contact. The Savvik Buying Group must be informed if there is any change in the contact person.
- 2.) The joining organization will provide the Savvik Buying Group with a list of members and demographic data to include, at minimum:
 - Name of Organization
 - Mailing Address (PO Box), City, State, Zip
 - Shipping Address, City, State, Zip
 - Phone number and any alternate numbers
 - Fax number
 - Name of primary contact person
 - Email of primary contact person
 - Name of purchaser
 - Email of purchaser
- 3.) The joining organization will provide a link on their website to the Savvik Buying Group website along with an approved description of the Savvik Buying Group.
- 4.) The joining organization will send out a notice to their membership, informing them that they have formed a partnership with the Savvik Buying Group including a description of the Savvik Buying Group and the process of ordering products from Savvik Buying Group Vendors.
- 5.) The joining organization will receive quarterly reports and payments from the Savvik Buying Group. Payments will reflect one third of the contract management fee received on those contracts where a fee applies (*the typical contract management fee is 3% of the purchase price – providing the joining organization with 1% of the purchase price - but it may vary from contract to contract and some contracts do not include a contract management fee*) of the total sales your members purchased from the Savvik Buying Group vendors.
- 6.) Savvik Buying Group Policy to address services that operate in multiple states.
 - Savvik Buying Group will recognize the member according to the association that first brought them to us. BUT, if a member that is part of two or more group associations requests that their purchases be recognized by a specific association, the Savvik Buying Group will honor that request. This policy will be kept on a quarterly schedule. If a member leaves their primary association, Savvik Buying Group will move the member to the secondary association mapped to the account, unless the member requests otherwise.

GROUP MEMBERSHIP GUIDELINES (CONTINUED)

- 7.) If applicable, the joining organization will fully disclose any existing arrangements in place with current Vendors of the Savvik Buying Group and provide a copy of the contract(s). To avoid any conflict of interest, the joining organization will not seek separate contracts with Savvik Buying Group Vendors at any time under this agreement. It is acceptable for the joining organization to seek products and services that are not already offered through the Savvik Buying Group. Conflicts of interest created past the effective date of the agreement shall constitute default by the member and shall be considered cause for immediate cancellation of the entire agreement at the sole discretion of the Savvik Buying Group.

I understand these requirements for group membership to the Savvik Buying Group and will follow these requirements. Either group may cancel this relationship. Cancellation of membership must be received in writing.

IN WITNESS WHEREOF, the joining organization and the Savvik Buying Group have caused this Agreement to be executed on the date noted below.

Name of Joining Organization

Print Name of Representative

Title

Mailing Address

E-mail Address

Phone Number

Signature of Representative

Date

PLEASE COMPLETE AND RETURN TO:

BY MAIL: SAVVIK BUYING GROUP ♦ 56 33RD AVE S, PMB 344 ♦ ST. CLOUD, MN 56301

BY EMAIL: OFFICE@SAVVIK.ORG

